



## MPOWER DANCE STUDIO POLICIES & PROCEDURES

### FINANCIAL POLICIES (Memberships Only):

- **Tuition:** Tuition is due on the 1st, 15th or 16th of the month for MPower Dance Studio Regular and Company/Competitive Memberships. Tuition received (7) days after your due date will incur a \$15 late fee. A \$15 late fee will also be added for any returned checks. A hold will be put on your membership after (14) days until your bill is current.
- **Annual Registration Fee:** Our standard registration fee is due upon registration for MPower Dance Studio Regular and Company/Competitive Memberships. This fee will be charged annually on your registration anniversary. Registration fee is \$25 / student. \$20 for additional students, same family.
- **3 Month Commitment:** All families will consent to a 3 month financial commitment upon enrollment. A 4-week notice is required to withdraw/cancel your dance membership.
- **Automatic Re-enrollment:** Students will be automatically re-enrolled in the next season, unless you tell us otherwise. If your credit card is set up for auto-pay, your card will be processed until you drop enrollment.
- **Make-up Policy:** Students are allowed (4) make-up classes per season (fall/winter & spring/summer). If students require additional make-up classes, they must have written approval by Maria via email or text. MPower Dance Studio does not offer a credit or refund for missed classes. In addition, your student must be actively registered to participate in a make-up class.
- **Pause/Hold:** Memberships can be put on voluntary pause/hold for up to (3) months. A 4-week notice must be given in writing to our office via email if you plan to pause your membership.
- **Withdrawal/cancellation:** A 4-week notice must be given in writing to our office via email if you are withdrawing from a class. Classes already paid for above and beyond the 4-week withdrawal notice will remain as a credit on your account for up to one year to be used on future tuition. Classes or payment from the 4-week withdrawal notice are not transferable to another student or sibling. Recital costumes will not be refunded.

### FINANCIAL POLICIES (Camps, Recreational Teams, Punchcard & Events)

- **Camps:** Summer Camps will be offered during our "off-season". Summer Camp fees are \$30 (2 hr session) and can be paid by cash, check or card on the day your student attends camp. Summer Camp sessions can also be paid for in advance to reserve your spot.
- **Recreational Teams (Hot Shot Poms):** Enrollment fee for our recreational poms teams is \$125 and can be paid by cash, check or card on the 1st day of the session. Hot Shot Poms tuition covers (8) classes, Hot Shot Poms T Shirt and Pom Poms. Hot Shot Poms can also participate in our bi-annual recitals. Hot Shot Poms team can also be paid for by joining as an MPower Dance Studio member (see pricing sheet for tuition fees). Additional cost for members will be "Hot Shot Poms" T-Shirt.
- **Punchcard:** Punchcards (\$60 for 5 classes or \$100 for 10 classes) / drop in classes (\$20) can be purchased with cash, check or card. Punchcards (5 or 10 classes) have no purchase limit. Punchcards expire after 5 Months. Punchcard holders can participate in our bi-annual recitals if they attend Choreography Workshops and Purchase a Costume.
- **Events:** Kids Night Out and other events will be offered throughout the different seasons. Event fees vary and can be paid by cash, check or card on the day your student attends the event. Fees can also be paid for in advance to reserve your spot.



## GENERAL POLICIES

- **Attendance:** It is extremely important that students attend all classes. Consistency in training and hard work is what encourages improvement. Students should arrive no more than 10 minutes before class and picked up promptly after class.
- **Recital:** It is understood that students who want to participate in our bi-annual recitals are required to attend a Choreography Workshop / class / season (excluding our Morning Classes) and purchase Costume(s). Costume and Choreography Workshops cost additional fees. We will have (2) Recitals/ year. Recital Tickets will be for sale at the door. Recital tickets cover the cost of renting the facility, props, staff, etc. Ticket costs vary based on the venue.
- **Choreography Workshops:** It is understood that Choreography Workshops are mandatory for all students who want to participate in recital routines (excluding morning classes) Choreography Workshops will be held in the beginning of each season. Workshop fees are \$40 / 2 hr workshop / student / class. Fees will be due on the day your student attends or can be paid for in advance.
- **Quarterly Reviews:** MPower Dance Studio students will go through quarterly reviews to assess skill and make sure they are in the perfect class based on their age/skill level. Specifically in our tumbling and company/competitive classes.
- **Studio Closure:** If the school district in our area is closed for weather, etc. , we will reach out via email and social media to let families know how our studio will proceed.
- **Dress Code:** Please ensure that students are wearing appropriate attire and shoes to class. Tumbling students are required to wear a leotard (or tight fitted shorts & tops) to ensure the safety of your students. If you have questions about dress code, please reach out to Maria or Instructor. Dance shoes, tshirts and leotards can be purchased through Maria.
- **Company Dance / Competitive Teams ONLY:** It is understood that all company and competitive team members will participate in outside competitions throughout the year. It is understood that there will be additional fees associated with participating in competitions (competition registration, practice uniforms, costumes, travel, etc.)

## COVID-19 POLICIES:

MPower Dance Studio has put in place preventative measures to reduce the spread of Covid-19; however, we cannot guarantee that you or your child(ren) will not become infected with Covid-19. MPower Dance Studio is taking steps to ensure the health and safety of our students and families by implementing the following policies: frequent cleaning/disinfecting of high touch services and washing our hands between classes. We request that everyone who enters the studio must wash their hands or use hand sanitizer upon entering. Currently (09/30/21), Masks are not required. If you or your students would like to continue wearing masks, please feel free to do so. These rules are subject to change at any time based on the severity of Covid-19. It is understood that you or your student(s) will not enter MPower Dance Studio for at least 10 days if they show any symptoms related to COVID-19 (or if exposed to anyone with COVID-19 in the last week) including (but not limited to): Fever or chills, cough, shortness or breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting or diarrhea. If Covid-19 Mandates regulate the closure of our studio we will switch to a fully virtual program that all students will have access to. A 4-week notice to cancel/pause your membership is still required under these circumstances. *If you and your student(s) do not have access to a computer to attend our virtual program then your membership will be placed on hold until our studio re-opens.*



**LIABILITY & WAIVER:**

Mpower Dance Studio would like to educate our students and parents about the inherent risks and hazards associated with the activities offered inside our facility. The risks may include, but are not limited to, acute or long term injury, paralysis or death. By enrolling your student at Mpower Dance Studio, you are voluntarily assuming the risks involved. We ask that parents educate their student(s) about the possibility of injury within the facility and encourage them to follow all safety rules and coaching instructions. Our highly trained staff is diligent about preaching safety in the facility through verbal communication as well as posted safety messages. Our primary source of safety is teaching skills in progression and through “safety messages”.

I am fully aware of and appreciate the risks, including the risk of injury, paralysis and even death as well as other damages and losses associated with participation in cheerleading, dance, gymnastics, tumbling activities and events. I understand that I/my child will not be covered by Mpower Dance Studio’s insurance. With the above in mind, I consent to participate/have my child participate in the programs offered by Mpower Dance Studio. Those legally responsible for (name of participant(s)) realize the risk of injury involved and hereby agree to assume the responsibility of said student(s) and further agree to save and hold harmless Mpower Dance Studio, its employees, and all others concerned, and to indemnify them against loss to the extent permitted by law.

**OTHER:**

Photography Policy: Photographs of students may be used on the Mpower Dance Studio website, social media and/or promotional materials. Students’ names will never be used in conjunction with these photos and photos will be strictly used for the promotion of activities offered through Mpower Dance Studio.

By checking this box, I would like to **Opt Out** of our “Photography Policy”

Hands-on Policy: Please be advised that the study of dance, cheer and gymnastics involves physical contact. Instructors will often need to make hands-on contact to adjust students’ alignment and to demonstrate proper motion.

By checking this box, I would like to **Opt Out** of the “Hands-on Policy”

**By signing below, I acknowledge that I have read the “Mpower Dance Studio Policies and Procedures” and agree to the terms set forth in each section (Financial, General, Covid-19 and Liability)**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_